



THE COMPLETE COURSE^{FOR} MEDICAL STAFF LEADERS

SUSAN LAPENTA

IAN DONALDSON

HORTY  SPRINGER

Jointly sponsored by the University of Pittsburgh School of Medicine
Center for Continuing Education in the Health Sciences and HortySpringer Seminars.

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TOPICS

A DAY IN THE LIFE OF A NEW DEPARTMENT CHIEF AND THE CREDENTIALS COMMITTEE – DAY 1

Challenges of Leadership – Patient Safety Starts with YOU!

Tips for Effective Credentialing – Initial Appointment Case Study

- Align recruitment and credentialing
- Catch issues up front!
- Threshold criteria – raising the bar
- Don't process incomplete applications!
- When it comes to references, follow the Golden Rule

Reappointment

- An educational opportunity!
- Low/no-volume practitioners
- Conditional reappointment

Privileging Decisions Matter!

- Developing criteria for new procedures and procedures that cross specialty lines
- Privileging Advanced Practice Clinicians (APCs)
- Practitioner reentry

The Peer Review Challenge

- Understanding OPPE & FPPE: How to make it work!

SOLVING PROBLEMS – DAY 2

Addressing a Quality Concern – Case Study

- Performance Improvement Plans for physicians and APCs
- Can information be shared with an affiliated group that employs practitioners?

How to Deal with Disruptive Behavior that Undermines a Culture of Safety

- Collegial intervention role play
- Progressive steps for professionalism

Sexual Harassment – You Be the Judge!

Practitioner Health and Aging

- Know the warning signs
- Options to address the late-career practitioner

Investigations – Case Study

- Who should investigate?
- Should lawyers be involved?
- Take-home tips

Automatic Relinquishment Leaves of Absence

MEC MEETING – DAY 3

MEC Agenda

Leadership Council Report

- Status report – suspension
- NPDB reporting policy

Report of ED Call Task Force

Report of Bylaws Work Group

Report on Proposed New Policy on Social Media

Report of Succession Planning/Leadership Academy Work Group

Take-Home Checklist – Key Points for Bylaws and Policies to Implement Best Practices

FACULTY/ACCREDITATION



SUSAN LAPENTA

Susan Lapenta is a partner in the law firm of Horty, Springer & Mattern, P.C. in Pittsburgh, Pennsylvania. Ms. Lapenta is an Editor of the *Health Law Express*, a weekly e-newsletter on the latest health law developments. She previously served as a faculty member of the HortySpringer seminar *Credentialing for Excellence* and is a current faculty member of *The Complete Course for Medical Staff Leaders*. She has worked extensively with hospitals and their medical staffs on peer review investigations and hearings and she has assisted medical staffs in the revision of bylaws and related projects. Additionally, Ms. Lapenta has served as counsel in litigation stemming from credentialing decisions, including the defense of antitrust claims. Ms. Lapenta has also served on the faculty of the American College of Obstetricians and Gynecologists and currently serves on the faculty of the American Association for Physician Leadership. Ms. Lapenta received her Bachelor of Arts degree from West Virginia University, and her *Juris Doctor* degree from the University of Pittsburgh School of Law. She was a member of the staff and served as the Managing Editor of the *University of Pittsburgh Law Review*. Upon graduating from law school, Ms. Lapenta worked as a law clerk for U.S. District Court Judge Glenn E. Mencer. She is a member of the Allegheny County, Pennsylvania and American Bar Associations.



IAN DONALDSON

Mr. Donaldson is a partner with the law firm of Horty, Springer & Mattern in Pittsburgh, Pennsylvania. He devotes his practice entirely to health care law, working extensively with hospitals and physician leaders on various medical staff issues including credentialing and peer review matters. Ian is an Editor of the *Health Law Express*, a weekly e-newsletter on the latest health law developments. He previously served as a faculty member of the HortySpringer seminar *The Credentialing Clinic* and is a current faculty member of *The Complete Course for Medical Staff Leaders*. Ian currently serves on the faculty of ACOG's (The American Congress of Obstetricians and Gynecologists) *Quality and Safety for Leaders in Women's Health Care* postgraduate course.

PRESENTER DISCLOSURE STATEMENT

All individuals in a position to control the content of this education activity are required to disclose all relevant financial relationships with any proprietary entity producing, marketing, re-selling, or distributing health care goods or services, used on, or consumed by, patients.

Accreditation Statement

(Continuing Education Credit)

In support of improving patient care, this activity has been planned and implemented by the University of Pittsburgh and HortySpringer Seminars. The University of Pittsburgh is jointly accredited by the Accreditation Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC), to provide continuing education for the healthcare team.

This activity is approved for the following credit: *AMA PRA Category 1 Credit™*. Other health care professionals will receive a certificate of attendance confirming the number of contact hours commensurate with the extent of participation in this activity.

The University of Pittsburgh designates this live activity for a maximum of 11.25 *AMA PRA Category 1 Credits™*. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

NAMSS Accreditation

This course has been approved for National Association of Medical Staff Services (NAMSS) continuing education credit. Accreditation of this educational content in no way implies endorsement or sponsorship by NAMSS. This program is hereby awarded 11 NAMSS continuing education credits.

EDUCATIONAL INTENT

Credentialing, privileging, peer review, managing issues of behavior and health...and that's just the beginning. Yet, none of this is taught in medical school or residency. *The Complete Course for Medical Staff Leaders* is a program designed to equip you with the tools you will need to hit the ground running as a new leader! Together, using interactive real-world case studies and role plays, we'll help you develop your skills and provide practical take-home tips and resources.

WHO SHOULD ATTEND?

- Medical Staff Officers
- Department Chiefs
- Credentials Committee Members
- MEC Members
- Bylaws Committee Members
- VPMAs, CMOs, and Medical Directors
- Medical Staff Services Professionals
- Quality/Performance Improvement Directors
- Hospital Management
- Hospital Counsel

Participation by all individuals is encouraged. Advance notification of any special needs will help us provide better service. Please notify us at least **two weeks** in advance of the program.

SEMINAR SCHEDULE

Day One

7:00 TO 8:00 AM –
Registration & Continental Breakfast
8:00 AM TO NOON – Seminar Session
9:45 TO 10:00 AM – Break
NOON – Day 1 Adjourns
5:30 TO 6:30 PM – Informal Reception

Day Two

7:00 TO 8:00 AM –
Continental Breakfast
8:00 AM TO NOON – Seminar Session
9:45 TO 10:00 AM – Break
NOON – Day 2 Adjourns

Day Three

7:00 TO 8:00 AM –
Continental Breakfast
8:00 AM TO NOON – Seminar Session
9:45 TO 10:00 AM – Break
NOON – Seminar Adjourns

REGISTRATION

\$1,595 Individual
\$4,950 for team of four
\$1,195 for each additional registrant
after a team of four registration

HOW TO REGISTER

(Registration form can be found online at www.hortyspringer.com)

Fax 412-687-7692

Phone 412-687-7677

Mail HortySpringer Seminars
20 Stanwix Street, Suite 405
Pittsburgh, PA 15222

Online www.hortyspringer.com

2021

UPCOMING NATIONAL SEMINARS — ON LOCATION

This schedule is subject to change.

September 19-21, 2021

Disney's Yacht and Beach Club Resort | Orlando

- The Complete Course for Medical Staff Leaders
- The Peer Review Clinic
- Credentialing for Excellence
- Strategies for Managing Physician Health and Disruptive Conduct

November 18-20, 2021

JW Marriott Desert Ridge Resort and Spa | Phoenix

- The Complete Course for Medical Staff Leaders
- The Peer Review Clinic
- Credentialing for Excellence
- Strategies for Managing Physician Health and Disruptive Conduct

ON LOCATION REGISTRATION 2021

Hospital Name: City: State:
Address: Zip Code:
Contact Person: Email:
Title: Phone:

PAYMENT

(\$1,595 Individual; \$4,950 for a team of four, \$1,195 for each additional registrant after a team of four registration)

Pay by Credit Card: *(HSME will contact you via phone for CC information.)*

Check Enclosed: *(Please make check payable to HSM Enterprises.)*

Please invoice: *(You will be sent an invoice within 10 days to the email listed above.)*

How did you hear about this HortySpringer seminar?

E-Mail Marketing Brochure Colleague Other

ATTENDEE INFORMATION FORM 2021

(Please give full names and titles as you would like them to appear on name tags.)

Attendee #1 First: MI: Last:
Title: Degree:
*Email:
**This email address will receive pre and post course materials and will be used to access CME credits*
Seminar:

Attendee #2 First: MI: Last:
Title: Degree:
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Attendee #3 First: MI: Last:
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Seminar:

Attendee #5 First: MI: Last:

Title: Degree:

*Email:

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Seminar:

Attendee #6 First: MI: Last:

Title: Degree:

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Attendee #7 First: MI: Last:

Title: Degree:

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Attendee #9 First: MI: Last:

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Seminar:

Please fill out a second form if additional attendee information is needed

Fax: 412-687-7692